



MINUTES

SCHEDULED MEETING OF COUNCIL HELD AT COBRAM
CIVIC CENTRE, PUNT ROAD COBRAM VIC 3644,
WEDNESDAY 22 MAY 2024

The meeting commenced at 4.30pm.

PRESENT Chair Administrator John Tanner AM
Administrator Suzanna Sheed AM
Administrator Graeme Emonson PSM

IN ATTENDANCE: Mr Matthew Morgan - Chief Executive Officer
Mr Justin Hanrahan - Director Infrastructure
Mr Scott Williams - Director Community
Mr Beau Mittner – Acting Director Corporate Governance
Mr Bryan Sword - Director Sustainable Development
Ms Amanda Chadwick – Executive Manager Corporate Governance
Ms Nancy Mustica - Acting Manager Governance and Performance

RECORDING

Consistent with section 13.3 of our Governance Rules, Council officers have been authorised to record the public session of this meeting using an audio recording device.

LIVE STREAMING

Council meetings will now be lived streamed to allow those interested in viewing proceedings greater access to Council decisions and debate, without attending the meeting in person.

1. WELCOME CALLING TO ORDER – CEO

2. PRAYER

Almighty God we humbly ask you to guide our deliberations for the welfare and benefit of the Moira Shire and its people whom we serve.

Amen

3. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We, the Moira Shire Council, would like to acknowledge the traditional owners of the land upon which we meet and pay our respects to their Elders both past and present.

Minute Silence

As a sign of respect and a time for reflection I ask for one minute silence for Miss Emma Bates a member of our community who sadly lost her life in terrible circumstances. Moira Shire Council offer our condolences to Emma's parents, family and friends. We also reflect on all who have suffered due to family and gender based violence.

Administrator John Tanner AM

To provide the background on my request for leave of absence I ask that the following be noted, my appointment as Chair of the Panel of Administrators expires with the completion of my work on the 9 June 2024. I do require to take a leave of absence for personal reasons from the 5 June 2024 and for that reason there is a requirement to appoint an Acting Chair for this period. The Minister for Local Government The Hon. Melissa Horne will announce as soon as practical the appointment of the permanent Chair of the Panel of Administrators.

4. APOLOGIES / LEAVE OF ABSENCE MOTION

ADMINISTRATORS SUZANNA SHEED / GRAEME EMONSON

That Council:

1. Approves Chair Administrator John Tanner's leave of absence from the 5th June 2024 to 9th June 2024 inclusive.

2. Appoint Administrator Dr Graeme Emonson PSM as acting Chair from 5 June 2024 until such time the Minister for Local Government announces the permanent Chair appointment.

(CARRIED)

5. DISCLOSURE OF CONFLICTS OF INTEREST

The Chief Executive Officer Matthew Morgan declared a conflict of interest with item 9.1.1 Appointment of Independent Advisor to the CEO Employment and Remuneration Committee being a direct conflict.

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

MOTION

ADMINISTRATORS GRAEME EMONSON / SUZANNA SHEED

That the minutes of the Scheduled Council Meeting held on Wednesday, 24 April 2024, the minutes of the Unscheduled Meeting of Council held on Tuesday, 30 April 2024 and the minutes of the Unscheduled Meeting of Council held on Thursday, 9 May 2024, as present, be adopted.

(CARRIED)

7. ADMINISTRATOR REPORTS

CHAIR ADMINISTRATOR JOHN TANNER

I would like to present my final report as Chair of Administrators for Moira Shire Council. Since the April Scheduled Council Meeting there has been a number of important matters that I would like to bring to your attention. I start with family and gender based violence on the 10 May. A meeting with a number of key stakeholders was held to establish what actions can be taken at

local level on this serious matter that affects family, friends and our community. It was agreed as a community we need to identify the immediate needs in regards to support for all persons affected and also address what can be done to prevent these horrific crimes. Whilst this is an very complex Australia wide issue there are variation of needs from community to community. As a result further work will be undertaken this month with the outcomes that will inform our position and actions. The community will be updated on the progress.

The Yarrawonga Netball Football Club along with other clubs throughout the shire have started work on this issue showing tremendous leadership and support. Full credit for taking a stance that they have. Administrator Emonson and myself attended the Yarrawonga Club and experienced the great work that they are doing.

I had the pleasure to visit the National Transport Research Organisation (NTR0) headquarters in Port Melbourne along with the CEO and Director for Infrastructure. This organisation covers a multitude of activities and research including road construction, maintenance and road safety. The research and product testing is a valuable resource to Local Government that enables investment in infrastructure based on new technology and current data. This provides improved cost benefit ratios and improved whole of life outcomes. Moira Shire Council looks forward to an ongoing relationship with the NTR0. In regards to road safety we continue to advocate on behalf of our community to provide a community driven campaign that will reduce incidents on our roads. The development of the MSC pilot Action Plan is well underway and the advocacy at State and Federal level continues and we are hopeful to announce very soon updates to a number of intersections and road black spots. Next week we will be advancing our alliance with TAC/AFL being with 6 netball football clubs affiliated with the AFL to consider the opportunities available to clubs to participate with a leadership role in road safety.

This week is Volunteer Week and I congratulate the many service clubs, volunteer organisations and members of community that donate so many hours of work and contribute so strongly to build community capacity within the Moira Shire area. There is a proud history of volunteerism and I salute all volunteers. Only today we were presented a certificate of appreciation from the organisers of the Cobram Community 'Love Your Sister' event that was held on 27 April 2024. Marissa Daly and Rachel McKay who organised the event and is a fantastic example of Volunteers working together raising 45,000 dollars for Love Your Sister Cancer charity.

- 30 April 2024 Unscheduled Council Meeting, Town Hall Advisory Committee
- 2 May Local Government Amendment Bill briefing
- 9 May Unscheduled Council Meeting, Draft Budget and long term financial direction
- 17 May MAV State Council meeting
- 21 May meeting with Federal Member Sam Birrell
- 23 May Citizenship Ceremony
- 23 May Scheduled Council Meeting 9.1.1 the appointment of Independent Advisor to the CEO Employment and Remuneration Committee
- Quarterly report to the Minister 10.1.1

I would like to talk about the last 19 months starting with the appointment of a Commission of Inquiry (COI) into MSC on 28 October 2022 and a 179 page report on the COI delivered to the Minister 26 February 2023. The findings of the report were deeply concerning. Councils must properly represent their communities they serve and it was identified that Moira residents deserve to have a Council that puts their interests first. On 7 March 2023 the Report was introduced to Parliament and Council was dismissed until the 2028 Election. It is my view that a serious decline in governance over the past 10 years and a double standard of behavior internally and externally where people were not treated fairly and short cuts in process were taken. The role of Administrators is to ensure services are delivered effectively for the community and the health and wellbeing of staff a priority. The principle of good governance, transparent and best practice they are the key essentials that provide the guidance for the reset of Moira. These essentials must guide all functions of the organisation and must remain imbedded in all we do. On 8 June 2023 I was joined by the Panel of Administrators and appointed as Chair and welcomed Suzanna Sheed AM and Dr Graeme Emonson PSM, two

wholly qualified members that brought professional skills to the organisation. There has been significant progress made to date and one milestone has been the appointment of the permanent CEO Matthew Morgan, this follows 11 months of acting CEOs and in many cases taking them away from their substantive roles. It is important to have permanency and stability in leadership, this will also will be reflected with the continuation of Administrator Sheed and Emonson as the Panel until October 2028.

Key Major projects - Yarrawonga Library with concrete foundations poured 2 weeks ago. Numurkah Levee Stage 1 and the Yarrawonga Multi Sport - key projects in the making and for various reasons not progressed for a long period of time. Council is committed to these projects and will deliver. That delivery is under a new revised project management structure with greater due diligence applied at all stages.

- Health and Education MoU
- Alliance with Victoria and NSW departments federation and MSC on the new Yarrawonga Mulwala Bridge project
- MoU with defense industries in Mulwala and Benalla, Benalla Rural City and MSC
- ASU pilot program has commences earlier this year providing input to HR, work place education and training policies, this structure is providing improved effective outcomes with efficiencies in timeframes.
- Discussion with industry leaders in regards to industry and business sectors representation model.

The Panel of Administrators (PoA) have applied a broad strategic lens across the wider Council area and I am of the view of the increase growth that will continue in Yarrawonga, Cobram and not to forget growth opportunities in the south with Numurkah, Katunga, Strathmerton and Nathalia corridor. I disagree with some views that the Council area is challenged by the difference between Yarrawonga and Cobram with new investments continuing to take place with the common owners providing benefits to both communities as well as the cross pollination with employment diversity between the two.

There was a wonderful opportunity with the foundations in place for this organisation to be the very best example of local government in the state before it returns to elected Council in 2028. The commitment to support this vision is expressed by the PoA and Executive Leadership. My role as a commissioner and Chair of Administrators is a unique opportunity not normally experienced, it has been an honor to serve this community and this Council over the past 19 months. I thank the staff, and the community for the willingness to work with and support the Panel in achieving common goals.

Sincerely thank you
John Tanner

ADMINISTRATOR SUZANNA SHEED

The last meeting of Council was on Wednesday 24 April 2024 and of course the following day was ANZAC Day. Administrators were able to attend several of the services in our local towns. I attended the ANZAC Day ceremony in Numurkah. The service had a very high attendance and was conducted with the assistance of the Numurkah Secondary College in a very professional manner. People of all ages were present and it was wonderful to see the respect and recognition of those who have died in the service of our country.

Administrator Emonson attended the ANZAC Day service in Yarrawonga and Chair Administrator Tanner, the service in Cobram. The services had some of the highest attendances recorded and were also well attended by a broad age spectrum of the community. Moira Shire has written to all RSL Presidents congratulating them on their outstanding effort. Administrators look forward to attending services in other towns in coming years.

Following my appointment at the last Council meeting as Chair of GV Libraries I was delighted to have the opportunity to attend the launch of the Open Libraries Program at both the Tatura and the Numurkah libraries earlier this month. Open Libraries is intended to extend the operating hours of several of the libraries in our district beyond the usual closing times so as to facilitate greater opportunities for the community to access the library outside of the usual working day. Library members must undergo an induction as to how to operate the facilities. A number of people have already taken up the opportunity to access the facilities after hours. This is a relatively new idea although it has been undertaken in other countries and we are keen to see what the uptake will be across our region.

The Victorian State Government has recently released its document called Planning Our Basin Future Together. This is the government's response to the passage of Federal legislation late last year providing for future water recovery to include buybacks directly from water shareholders.

The Victorian Government is proposing that communities look closely at ways in which water savings can be achieved without the need for buybacks or at least minimising them as much as possible. There will be significant consultation required with communities in the irrigation districts to consider proposals and possible projects.

The principles for further water recovery as articulated by the Victorian Government are that there must be a demonstrated environmental benefit in and for Victoria; minimised impact on water availability for towns, industries, and agricultural production; proactive structural change to support a sustainable future for irrigators and communities and finally support progress towards traditional owner self-determination in water access and management. Moira Shire will work together with the Murray River Group of Councils and other advocacy groups to consider the impacts within the Shire along with any water saving proposals.

ADMINISTRATOR GRAEME EMONSON

A meeting of the Council's Audit and Risk meeting was held on 9 May 2024. The Audit and Risk Committee includes three independent members and well as Administrators. The Committee focuses on a range of risk, financial and operational matters to provide assurance to the Council. The Meeting on 9 May welcomed the newly appointed internal auditors, RSD Audit, to their first meeting. RSD Audit are now working with staff and Administrators to develop a three year internal audit plan based on risk and identified priorities.

I had the pleasure on Friday 17 May to represent Council at the official launch of a robotic heavy steel construction facility at CPE Construction Cobram. This is world leading technology that enables CPE Construction to complete heavy steel fabrications in a highly precise, high quality and highly competitive way. The robotic facility is only one of a very small number of equivalent robotic fabrication facilities in operation in Australia. CPE Construction are congratulated on their efforts and innovation in installing their new robotic facility.

Also on Friday 17 May I had the opportunity to visit the Yarrowonga Mulwala Community and Learning Centre in Yarrowonga. I would like to thank President Jackie Smith and Executive Officer Julie-Anne Clarke for their leadership and for showing me around their facilities. I also had the opportunity to join one of their social morning programs and to hear about the wonderful programs and services the Centre provides for the community. In addition to the many community building programs they provide, the Centre is also an agent for Services Australia and host the Yarrowonga Food Bank program. The Centre is a wonderful service that Council is very proud to be supporting.

Chair Administrator Tanner and I also had the opportunity to visit Booths Transport facility at Strathmerton on 8 May. This major transport facility is a significant employer and provider of transport services in the Moira Shire, particularly servicing the dairy industry from their Strathmerton operation. It was wonderful to have a guided tour of the facility by Mitchell Booth,

and particularly to view first-hand the facility's massive worm farm which provides an onsite, entirely contained, environmentally sustainable waste water treatment system.

Administrators and our CEO Matthew Morgan had the pleasure of attending the Yarrowonga Mulwala Power Boat Spectacular and Fair on the foreshore of Lake Mulwala 27 April. This long-standing event of national standing is a major drawcard for our Shire and provides a significant economic benefit for the Yarrowonga/Mulwala and broader regions. Council is a major sponsor of this event. Congratulations are extended to the Yarrowonga Mulwala Business and Tourism Association, together with their partners, and in particular the Victorian Speedboat Club, for their considerable efforts in presenting this major annual event.

5. EXECUTIVE REPORTS

MR MATTHEW MORGAN – CHIEF EXECUTIVE OFFICER

As CEO I was lucky enough to attend the Annual Local Government Professionals Conference and to meet with local government professionals from across the state and to absorb information and presentations on various matters related to local government. A highlight was Bernard Salt's presentation 'Strong communities – agile leadership'.

Other matters worthy of noting in the past few weeks were; attendance at the MAV State Council, meeting with state government representatives alongside Murray River Group of Councils colleagues to receive an update on the 'Planning our Basin Future Together', meetings with the principals and site visits to Cobram Anglican Grammar and Cobram Secondary College, discussions to progress planning for the Gender Violence forum and joint meetings with NCN and Yarrowonga Health.

Council endorsed the Draft Budget at an Unscheduled Meeting of Council on 9 May, and I'd like to particularly thank and acknowledge the work of Beau Mittner and the team for the extensive work and contributions over recent months to get to the point where we have what we believe to be a transitional budget with some clear financial targets over the coming four years.

Organisationally we've had new managers commencing, and I'm happy to announce that Jason McConkey will be joining us as Manager Environment and Local Laws and Molly O'Connor will be joining us as Manager Waste.

I'd like to also acknowledge Matt Jarvis, Director Corporate Performance who is currently on leave overseas, but has accepted a new role as CFO with the City of Yarra. This is big step for Matt, we'll certainly miss him and the value that he brings to the team, however we wish him all the best for the future.

MR JUSTIN HANRAHAN – DIRECTOR INFRASTRUCTURE

This month we were pleased to welcome two new managers to Moira Shire. Thomas Lyle commenced as Manager Project Delivery and Emad Laghaei is Council's new Manager Engineering. Both bring a wealth of experience to their respective roles and have already had a positive impact on the organisation.

As the 2023/34 financial year comes to an end the Capital Works Program continues to roll on. With a number of projects being carried forward into the next financial year, works will continue seamlessly into the new year and the state of next year's program has developed significantly over the past few weeks as these and other vacancies are filled.

As one of the cornerstone projects in the Capital Works Program, it has been pleasing to see the first major concrete pour at the Yarrowonga Library Events and Performance Precinct. Behind the scenes, forward planning for the project continues to progress and all involved are looking forward to the months ahead.

I was fortunate to join the Chair Administrator and the CEO at a meeting with the National Transport Research Organisation (NTRO) at their office and research facility in Port Melbourne. We joined representatives of other Councils in the region and were given a tour of the cutting-edge facility which was followed by a series of presentations from leaders and researchers at the NTRO. The NTRO staff gave Council delegates an insight into what is possible when it comes to road management across condition assessments, road design and construction. All of which, when done well, helps Councils manage their road assets effectively and ensure a safer trip for road users.

The Manager Engineering and I met with State Government Staff to better understand their expectations with regards to Council's application for Flood Recovery funding following the 2022 event. Council's application is being assessed and we look forward to a positive outcome.

I continue to benefit from the opportunity to spend time at Council's operations centres and it is pleasing to see the interest from staff to implement site and operational improvements that focus on staff safety.

MR BEAU MITTNER – ACTING DIRECTOR CORPORATE PERFORMANCE

Council's 2024/25 Draft Budget – Community Feedback

Council wishes to remind the community that the 2024/25 Draft Budget is open for community feedback. The Draft Budget can be downloaded from Council's Moira Matters consultation page or the document can be viewed in person at Council's Cobram or Yarrawonga Service Centres.

The 2024/25 Draft Budget is informed by the Council Plan, Council's Asset Management and Financial Plans, The Moira 2035 Community Vision and community feedback received during the Budget Development Consultation period.

The Draft Budget will be available for community review until close of business Monday 3 June 2024. The final 2024/25 Budget will be presented at the June Scheduled Council Meeting for the Panel of Administrators to adopt.

2024/25 State Budget Implications on Ratepayers

Council acknowledged the economic pressures that the community is facing during the development of the 2024/25 Draft Budget, demonstrating financial constraint and responsible spending, thereby ensuring minimal impact on residents.

Despite these efforts, ratepayers will notice an increase in the total amount payable on their Rates Notice, outside of the rate cap and FOGO increases proposed in Council's 2024/25 Draft Budget.

The additional increase is caused by rising levies enforced by the State Government in its 2024/25 State Budget. The 2024/25 State Budget indicates that the Fire Services Levy will increase by 22 percent and the landfill levy by 30 percent, revenue which goes directly to the State Government and not Council.

MR BRYAN SWORD – DIRECTOR SUSTAINABLE DEVELOPMENT

Kerbside Collection Final Consultation Results

Moira Matters

- 613 survey responses
- 97 questions responded to
- 6230 site views
- 99 FAQ downloads

Social Media

- 78 shares
- 768 comments
- 78,239 Reaches
- 3939 Video views

Face-to-Face

- 9 weekday sessions
- 4 weekend local market sessions
- 1 afterhours session
- 2 online sessions
- 419 conversations

Results

- Option 2 over 80% support of the 3 options presented.
- Landfill and recycling fortnightly.
- Organics weekly, Glass monthly

What we heard

- Increase collection frequency, bin sizes, opt out of glass and cost queries.
- Frequency and Cost received the most questions.
- Consider options for increased collections over peak holiday periods.
- Options for households with multiple children in nappies or medical needs
- Options for shared glass bins in multi-unit developments

Our Learnings

- Opportunities for investigation to improve the proposed kerbside changes for example additional peak period collections.
- Need for broad education for the community to better understand the why, State and Federal Government targets for landfill diversion of 80%
- Requirements under Circular Economy legislation for Councils to implement a glass service.
- Learnings from other Councils who have already adopted changes to kerbside collection.

Were to from here.

- Council report being prepared for June to summarise consultation findings and make recommendations on changes to the kerbside collection service.

MR SCOTT WILLIAMS – DIRECTOR COMMUNITY

We had a total of 25 births across the Shire last month. For the month of April, the Immunisation Team vaccinated a total of 694 clients, which included Round 1 of Secondary School Immunization Program, administering a total 1170 vaccines.

Tomorrow we will be hosting a Biggest Morning Tea, in collaboration with GV Libraries at the Barmah Forest Heritage and Education Centre.

Also on the Center, our first Advisory Committee meeting will also be held tomorrow 23 May, which will see further progression of the Centre's reinvigoration.

In good news for local businesses we are now planning for Dollar Discovery Weekend, this year we want to expand the deals to every weekend in August. We have begun reaching out to businesses to participate – operators have until end of this month to register so please jump on line and get involved.

It has also been a big month for recreation facilities around the shire. The Numurkah Lighting Project has reached practical completion and official opening preparations are underway. The Cobram Scott Reserve shelter and grandstand project is complete.

Coming up in the agenda is the JC Lowe Master Plan and a Fair Access Policy which look to improve facilities and participation in the Shire.

And we are currently in consultation with community for the Cobram Punt Road Precinct future uses, we have had 37 respondents so far. This consultation closed at the end of the month.

FILE NO:
5. TRANSPARENT AND ACCOUNTABLE
GOVERNANCE

ITEM NO: 11.1.1
(GOVERNANCE AND RISK COORDINATOR,
NANCY MUSTICA)
(EXECUTIVE MANAGER CORPORATE
GOVERNANCE, AMANDA CHADWICK)

APPOINTMENT OF INDEPENDENT ADVISOR TO THE CEO EMPLOYMENT AND REMUNERATION COMMITTEE

The CEO Matthew Morgan left the chamber due to his previously disclosed conflict of interest at 5.14pm.

Executive Summary

The purpose of this report is for Council to consider the appointment of Ms Penelope Holloway as the Independent Advisor and Chair of Council's CEO Employment and Remuneration Committee.

Consideration of this appointment is recommended by the CEO Employment and Remuneration Committee, as endorsed during their meeting on 24 April 2024.

MOTION

ADMINISTRATORS SUZANNA SHEED / GRAEME EMONSON

That Council:

1) appoint Ms Penelope Holloway as the Independent Advisor to the CEO Employment and Remuneration Committee (including performance of the duties of Chair of the committee) for a period of three years in accordance with the CEO Employment and Remuneration Policy, as recommended by the CEO Employment and Remuneration Committee.

2) confirm the sitting fee for the Independent Advisor as commensurate with the sitting fee for the Chair of Council's Audit and Risk Committee.

(CARRIED)

The CEO Matthew Morgan returned to the chamber at 5.16pm.

FILE NO:
5. TRANSPARENT AND ACCOUNTABLE
GOVERNANCE

ITEM NO: 11.1.2
(FINANCE MANAGER, BEAU MITTNER)
(DIRECTOR CORPORATE PERFORMANCE,
MATT JARVIS)

DRAFT CARRY FORWARD CAPITAL WORKS POLICY

Executive Summary

A new Carry Forward Capital Works Policy is proposed to refine how project budget allocation is managed where projects are not delivered in the assigned financial year. The Carry Forward Capital Works Policy defines principles to ensure the rollover of project budget into the following year is by exception and approval.

The draft policy stems from advice from the then Municipal Monitor at the 28 September 2022 Scheduled Council Meeting.

MOTION

ADMINISTRATORS GRAEME EMONSON / SUZANNA SHEED

That Council adopt the Carry Forward Capital Works policy shown as Attachment 1.

(CARRIED)

FILE NO:
5. TRANSPARENT AND ACCOUNTABLE
GOVERNANCE

ITEM NO: 11.1.3
(PROCUREMENT OFFICER, LISA KNIGHT)
(FINANCE MANAGER, BEAU MITTNER)

C009/24 - SUPPLY AND DELIVERY OF ONE (1) HORIZONTAL DISCHARGE UNIT

Executive Summary

Moira Shire Council invited submissions from suitably qualified companies for the Supply and Delivery of One (1) Horizontal Discharge Unit.

The submission and subsequent Conditions of Contract are to be in accordance with the Local Buy contract NPN 1.23 – Trucks, Buses, Specialised Trucks, Truck and Bodies and Trailers – Category 6 (Road Maintenance Units).

MOTION

ADMINISTRATORS SUZANNA SHEED / GRAEME EMONSON

That Council:

1. Award contract C009/24 – Supply and Delivery of One (1) Horizontal Discharge Unit, being a Flocon Road Maintenance Unit on an Isuzu cab chassis, to Flocon Industries Pty Ltd for the lump sum value of \$608,616.66 inc gst; and
2. Authorise the Chief Executive Officer to sign the contract documents.

(CARRIED)

FILE NO:
5. TRANSPARENT AND ACCOUNTABLE
GOVERNANCE

ITEM NO: 11.1.4
(PROCUREMENT OFFICER, LISA KNIGHT)
(FINANCE MANAGER, BEAU MITTNER)

C006/24 - SUPPLY AND DELIVERY OF QUARRY PRODUCTS - PANEL

Executive Summary

Moira Shire Council invited submissions from suitably qualified organisations or individuals to establish a panel of pre-qualified suppliers to supply and deliver a broad range of quarry materials to designated job locations within the municipal area.

The works / services to be provided under the contract are for the supply & delivery of quarry products, as required, at various locations within the municipality.

MOTION

ADMINISTRATORS GRAEME EMONSON / SUZANNA SHEED

That Council:

1. Award the schedule of rates contract C006/24 – Supply and Delivery of Quarry Products – Panel to the following tenderers.
 - Lawrence Brothers Quarries Pty Ltd atf B Lawrence Business Trust t/a Lawrence Brothers Quarries Pty Ltd
 - E.B. Mawson & Sons Pty Ltd
 - Norville Nominees Pty Ltd t/a Euroa Quarries
 - Rendell Constructions & Transport Pty Ltd
 - Judd & Sons Pty Ltd
 - Katunga Earthworks Pty Ltd
 - Northern Grader Hire Pty Ltd atf AAEBT Trust t/a NGH Earthmoving
 - O'Loughlin Excavations Pty Ltd t/a Olex Civil

2. Authorise the Chief Executive Officer to sign the contract documents and approve contract extension within the provisions of the Contract.

(CARRIED)

FILE NO:
5. TRANSPARENT AND ACCOUNTABLE
GOVERNANCE

ITEM NO: 11.1.5
(GOVERNANCE OFFICER, NATALIE EVANS)
(EXECUTIVE MANAGER CORPORATE
GOVERNANCE, AMANDA CHADWICK)

RISK MANAGEMENT PLAN

Executive Summary

A comprehensive review of our existing Risk Management Plan has been undertaken that identified the need for a complete rewrite of the plan to align with the risk management standards (ISO 31000) and improve the organisations' risk management practices. The revised Risk Management Plan also aligns with Council's Risk Appetite Statement.

This report seeks Council's adoption of the Risk Management Plan as shown in Attachment 1.

MOTION

ADMINISTRATORS GRAEME EMONSON / SUZANNA SHEED

That Council adopt the Risk Management Plan as shown in Attachment 1.

(CARRIED)

FILE NO:
5. TRANSPARENT AND ACCOUNTABLE
GOVERNANCE

ITEM NO: 11.1.6
(SENIOR GOVERNANCE OFFICER, NANCY
MUSTICA)
(EXECUTIVE MANAGER CORPORATE
GOVERNANCE, AMANDA CHADWICK)

**APPOINTMENT OF COUNCIL REPRESENTATIVE TO THE MOIRA SHIRE COUNCIL
ALL ABILITIES ADVISORY COMMITTEE**

Executive Summary

The purpose of this report is to consider the appointment of Administrator Graeme Emonson PSM as a Council Representative on the Moira Shire Council All Abilities Advisory Committee and revoke the appointment of Chair Administrator John Tanner AM.

Chair Administrator John Tanner AM was appointed as the Council Representative on the All Abilities Advisory Committee by Council resolution on 30 March 2023.

MOTION

ADMINISTRATORS SUZANNA SHEED / GRAEME EMONSON

That Council:

1. Appoint Administrator Graeme Emonson PSM as a Council Representative on the Moira Shire Council All Abilities Advisory Committee; and
2. Revoke Chair Administrator John Tanner AM as Council Representative on the Moira Shire Council All Abilities Advisory Committee.

(CARRIED)

FILE NO:
5. TRANSPARENT AND ACCOUNTABLE
GOVERNANCE

ITEM NO: 11.2.1
(TEAM LEADER COMMUNITY AND
RECREATIONAL DEVELOPMENT, CORRENE
COOPER)
(DIRECTOR COMMUNITY, SCOTT
WILLIAMS)

YARRAWONGA JC LOWE MASTER PLAN FOR PUBLIC CONSULTATION

Executive Summary

The Community Asset Committee (CAC) and user groups at Yarrawonga JC Lowe Oval Reserve have advocated to Council to deliver several capital improvement projects at the reserve.

As most of these projects require Council approval as the asset owner and external funding to deliver, it was prudent that a Master Plan for the site was developed to determine priorities and to support grant applications for the future development of the site.

Council has developed a draft Master Plan (included as Attachment 1) which involved:

- An analysis of current user needs and population of the Yarrawonga district.
- An analysis of the current assets, the current and future types and levels of usage at the reserve; and
- The development of a detailed site plan showing short, medium and long-term development priorities.

Key principles include a clear preference for multi-use facilities and regard to existing service provision and renewal of existing ageing assets.

MOTION

ADMINISTRATORS GRAEME EMONSON / SUZANNA SHEED

That Council endorse the Draft JC Lowe Reserve Master Plan (included as Attachment 1) for public consultation in accordance with Council's Community Engagement Policy from 23 May 2024 to 14 June 2024.

(CARRIED)

FILE NO:
1. A WELCOMING AND INCLUSIVE PLACE

ITEM NO: 11.2.2
(TEAM LEADER COMMUNITY AND
RECREATIONAL DEVELOPMENT, CORRENE
COOPER)
(DIRECTOR COMMUNITY, SCOTT
WILLIAMS)

MOIRA SHIRE FAIR ACCESS POLICY FOR COMMUNITY SPORT - FOR COMMUNITY CONSULTATION

Executive Summary

From 1 July 2024, all Victorian Councils are required to have a gender equitable access and use policy (Fair Access Policy) in place to remain eligible for Victorian Government funding for community sports infrastructure.

To meet this requirement, the Moira Shire Fair Access Policy for Community Sport and associated Action Plan has been developed.

MOTION

ADMINISTRATORS SUZANNA SHEED / GRAEME EMONSON

That Council endorse the Moira Shire Fair Access Policy for Community Sport and draft action plan for public consultation for a period of 4 weeks from the 27th May 2024 to the 16th June 2024 in accordance with Council's Community Engagement Policy.

(CARRIED)

FILE NO:
5. TRANSPARENT AND ACCOUNTABLE
GOVERNANCE

ITEM NO: 11.2.3
(INDUSTRY DEVELOPMENT OFFICER,
LONNIE ODWYER)
(DIRECTOR COMMUNITY, SCOTT
WILLIAMS)

YARRAWONGA AREODROME REVIEW AND MASTERPLAN

Executive Summary

Yarrowonga Aerodrome is a small regional aerodrome with limited opportunities to expand. Council will need to assess what the longer-term market is and what level of maintenance or indeed upgrade will occur in the future. In 2023 Council received two unsolicited proposals to purchase land at the Yarrowonga Aerodrome. The proposals, if accepted could impact the flexibility of the site for future development opportunities. Council needs to consider these opportunities and what impacts they may have on the current freehold property owners, businesses, and neighboring residents. It is recommended a new strategic review and Master Plan be developed to allow Council a more informed position for future development.

MOTION

ADMINISTRATORS GRAEME EMONSON / SUZANNA SHEED

That Council:

1. Conduct a strategic review and future opportunities study of the Yarrowonga Aerodrome including the development of a Master Plan.
2. Endorse the inclusion of the strategic review and Master Plan costs of \$75,000 across 2023/24 and 2024/25 budget.

(CARRIED)

FILE NO:
1. A WELCOMING AND INCLUSIVE PLACE

ITEM NO: 11.3.1
(PROJECT MANAGER, CONSTRUCTION
AND ASSETS, PAUL DIFFEY)
(DIRECTOR INFRASTRUCTURE, JUSTIN
HANRAHAN)

DRAFT YARRAWONGA WEST CATCHMENT DRAINAGE MASTER PLAN

Executive Summary

To address issues relating to flooding and storm water management in the Yarrowonga West Catchment (Attachment 1) Council's Engineering Department has developed a Draft Master Plan for consideration.

The Draft Master Plan recommends a series of retention basins and pipe infrastructure (Attachment 2) that will provide storm water management as per the Infrastructure Design Manual (IDM) requirements for urban areas and reduce the impact of flooding to the Yarrowonga community.

The indicative cost of implementing the Draft Master Plan is \$14,805,000 in total, with Council contributing an estimated \$11,805,000, with a further \$3,000,000 expected to be funded through S173 agreements with developers. To offset Council's contribution, officers have applied for \$5.6Million in grant funding through the National Disaster Ready Fund to deliver Stages 1, 2 and 3 of the proposal.

It is proposed that Council's component of the Draft Master Plan will be delivered in five stages and each stage of works will be included in forward 10-year budget planning.

Before the Draft Master Plan is formally adopted by Council it is proposed to invite feedback from the community and stakeholders on the draft in accordance with Council's Community Engagement Policy.

Officers will advise Council on the outcomes of this consultation and update the draft plan prior to presenting the Final Draft to Council for adoption.

MOTION

ADMINISTRATORS GRAEME EMONSON / SUZANNA SHEED

That Council:

1. Note the recommendations in the draft Yarrowonga West Catchment Drainage Master Plan (Attachment 2).
2. Authorise officers to commence community engagement on the draft Yarrowonga West Catchment Drainage Master Plan for a minimum of three weeks in accordance with Council's Community Engagement Policy.
3. Notes that a report summarising community feedback along with a final Draft Yarrowonga West Catchment Drainage Master Plan will be presented to Council for consideration prior to adopting the final Plan.

(CARRIED)

FILE NO:
5. TRANSPARENT AND ACCOUNTABLE
GOVERNANCE

ITEM NO: 12.1.1
(EXECUTIVE MANAGER CORPORATE
GOVERNANCE, AMANDA CHADWICK)
(CHIEF EXECUTIVE OFFICER, MATTHEW
MORGAN)

QUARTERLY REPORT TO THE MINISTER FOR LOCAL GOVERNMENT FOR THE PERIOD 1 JANUARY TO 31 MARCH 2024

Executive Summary

The Quarterly Report to the Minister for Local Government provides an update on the progress to achieve the objectives of the Ministerial Statement of Expectations for the period 1 January to 31 March 2024:

The key priorities and objectives to be actioned in 2024 by the Panel of Administrators is as follows:

- Acquit all recommendations from the Moira Shire Council Commission of Inquiry Report.
- Finalise recruitment, selection and on boarding of a new Chief Executive Officer.
- Finalise and implement a comprehensive strategy for deliberative engagement in the development of Council's Budget.
- Develop and implement a Traditional Owner recognition and engagement strategy.
- Review and establish a comprehensive approach to managing the CEO's performance.
- Establish a comprehensive Customer Experience Strategy to address historical low levels of community satisfaction with the Council.
- Review Council's Council Plan and 10 Year Financial Plan.
- Implement a strategy to create a safe, respectful and inclusive workplace culture.
- Design and implement a Moira Shire Community Engagement process.
- Finalise an MOU with the Moira Shire education and health sectors to foster stronger collaboration and cooperation.
- Design and implement a Moira Shire Advocacy program.

MOTION

ADMINISTRATORS SUZANNA SHEED / GRAEME EMONSON

That Council note the Quarterly Report to the Minister for Local Government for the period 1 January to 31 March 2024 that highlights the achievements against the Ministerial Statement of Expectations for the Panel of Administrators for 2024.

(CARRIED)

6. ACTION OFFICERS LIST

NIL

7. NOTICES OF MOTION

NIL

8. PETITIONS AND JOINT LETTERS

NIL

9. COUNCIL SEAL

NIL

FILE NO: VARIOUS

ITEM NO: Error! Reference source not found.

URGENT BUSINESS

FILE NO: VARIOUS

ITEM NO: 18

PUBLIC QUESTION TIME

MEETING CLOSE: 6.01PM