

# Councillor Service Recognition Policy



<b>Policy type</b>	Council
<b>Adopted by</b>	Council
<b>Responsible Director</b>	Director Corporate, Governance and Performance
<b>Responsible Officer</b>	Manager Governance and Performance
<b>Date adopted</b>	25 May 2022
<b>Scheduled for review</b>	This policy will be reviewed four years from the date of adoption, or sooner if required.

## PURPOSE

To recognise the contribution made by Councillors to the Moira Shire community through years of service.

## SCOPE

This policy applies to all Moira Shire Councillors.

## DEFINITIONS

<b>Service</b>	Continuous service since commencement as a Councillor.
<b>Councillor</b>	As defined in the <i>Local Government Act 2020</i> , means a person who holds the office of member of a Council.
<b>Long Service</b>	Long service is recognised at 10, 15, 20, 25, 30 and 35 years' of cumulative service by the Municipal Association of Victoria (MAV).
<b>Mayor Emeritus</b>	Open to Councillors who have served three or more full terms as Mayor. For the purpose of these awards, 12 months constitutes a full term and includes terms that conclude in November each year. This award can only be received once by a Mayor.

## POLICY

Council will acknowledge the contribution made by Councillors through years of service in the following manner:

### Service Acknowledgement

Recognition of service will be made to eligible Councillors at four and eight years of service with the presentation of a Certificate of Service in February each year.

### Councillor Service Awards

Eligible Councillors will be nominated for the MAV Victorian Councillors Service Awards for recognition of long service and the Mayor Emeritus Award.

Applications for the MAV Victorian Councillors Service Awards are open in August each year for years of service to November that year. Council will maintain a register of service for all councillors and the nomination will be endorsed by the Chief Executive Officer.

A presentation of a glass plaque will be made to long serving Councillors who reach 20 years of cumulative service for Moira Shire Council.



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## RELATED LEGISLATION

*Local Government Act 2020*

## REFERENCES

MAV – Victorian Councillors Service Awards

Moira Shire Council – Employee Service Awards Policy

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