



# Application for Secondary Consent

Use this form where a planning permit condition provides for a secondary consent. Where provided for in a permit condition, a secondary consent allows a variation pursuant to that permit condition.

Planning Enquiries  
Phone: (03) 5871 9222  
Web: <http://www.moira.vic.gov.au>

Supplementary information requested in this form should be provided as an attachment.

### Privacy notice

! The Council is collecting the information with respect to this application in accordance with its legislative powers and functions and it will only be disclosed in accordance with these powers and functions. You may access the information by contacting the Council.

The Moira Shire Council will collect, hold and disclose personal information in accordance with its privacy policy.

## Pre-application Meeting

Has there been a pre-application meeting with a Council Officer?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
If yes, with whom?		Date:	D D / M M / Y Y Y Y

## Applicant, Contact and Owner Details

### Applicant Details

Please provide details of the applicant

Name:	
Organisation:	
Postal Address:	
Postcode:	
Contact phone:	<input type="checkbox"/>
Mobile phone:	<input type="checkbox"/>
Email:	<input type="checkbox"/>
Fax:	<input type="checkbox"/>

Please indicate your preferred contact method by numbering in order of preference

### Contact Details

Please provide the details of the person you want council to communicate with about the application.

<input type="checkbox"/>	Same As Applicant
Name:	
Organisation:	
Postal Address:	
Postcode:	
Contact phone:	<input type="checkbox"/>
Mobile phone:	<input type="checkbox"/>
Email:	<input type="checkbox"/>
Fax:	<input type="checkbox"/>

Please indicate your preferred contact method by numbering in order of preference

### Owner Details

The person or organisation who owns the land

! Note it is the responsibility of the applicant to inform the owner of this application.

<input type="checkbox"/>	Same As Applicant
Name:	
Organisation:	
Postal Address:	
Postcode:	

## The land

Address of the land

Street No:	Street Name:		
Lot No:	On LP/PS No:		
Suburb:		Postcode:	

## Planning Permit

Please provide the current permit reference number and describe what the permit allows

Permit Number

What does the permit currently allow?


## Details of what you are seeking approval for


Permit condition number under which secondary consent is sought

Details any changes sought pursuant to the secondary consent


Why are the changes required?  
(State the reasons for the change.)


## Information checklist

Have you

- Filled in the form completely?
-  **Attached** all necessary supporting information and documents?
- Paid and/or included the application fee (50% of original application fee)
- Informed the owner of the land of this application. (only for applicant who are not the owner)

## Signature

**! Remember** it is against the law to provide false or misleading information.

**I declare that I am the applicant; and that all the information in this application is true and correct; that I have read the collection statement; and the owner (if not myself) has been notified of the permit application.**

Name:


Signature:


Date:   /   /

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## Lodgement

Lodge the completed and signed form and all documents with:

Mail:   
Moira Shire Council  
PO Box 578  
COBRAM VIC 3644

In Person:   
If you wish to submit the application in person please call on the number below to arrange an appointment time to meet with a Planning Officer.  
44 Station Street  
COBRAM VIC 3644

Telephone: ■ Planning Department (03) 5871 9222  
Email: [info@moira.vic.gov.au](mailto:info@moira.vic.gov.au)  
Website: [www.moira.vic.gov.au](http://www.moira.vic.gov.au)

For help or more information

### Collection Statement

Your application and the personal information requested on this form is being collected by Moira Shire Council for the purposes of the planning process as set out in the *Planning and Environment Act 1987*.

If the personal information is not provided in your application it may result in the application not being accepted, lapsing or being refused.

The personal information will be used for the following purposes:

- correspond with you about your planning permit application
- if necessary, notify affected parties who may wish to inspect your application, this may include, placing a notice of application on the subject site, sending a notice of application by post or on-line
- for any other directly related, or reasonably related purposes.

The information you provide will be made available:

- on-line on Council's website commencing from public notice of the application until the application process has concluded
- on Council's Planning Permit Application register
- to any person who may wish to inspect your application until the application process has concluded, including any review at the Victorian Civil and Administrative Tribunal
- to relevant officers within Council and other pertinent Government agencies directly involved in the Planning process
- to persons accessing information in accordance with the Public Records Act 1973, Planning and Environment Act 1987, the Freedom of Information Act 1982 or
- if required by other law.

You must not submit any personal information or copyright material of third parties without their informed consent. By submitting the material, you agree that the use of the material as detailed above does not breach any third party's right to privacy and copyright.

You can find out more about how we protect your information by viewing our Privacy Statement on our website [www.moira.vic.gov.au](http://www.moira.vic.gov.au). If you wish to access or alter any of the personal information you have provided, please contact Council (03) 5871 9222 or email [info@moira.vic.gov.au](mailto:info@moira.vic.gov.au).

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