



Application for an Extension of Time to a Planning Permit

Planning & Environment Act 1987 - Section 69

Planning Enquiries
Phone: (03) 5871 9222
Web: www.moiravic.gov.au

If you need help to complete this form, read MORE INFORMATION at the end of this form

▲ Any material submitted with this application, including plans and personal information, will be made available for public viewing, including electronically, and copies may be made for interested parties for the purpose of consideration and review as part of a planning process under the Planning and Environment Act 1987. If you have any questions, please contact Council's Planning Department

▲ Questions marked with an asterisk (*) must be completed.

▲ If the space provided on the form is insufficient, attached a separate sheet.

The **owner or the occupier** of the land to which a permit applies, may ask the Responsible Authority for an extension of time either:

- Before the permit expires or within 6 months after the permit expiry date where the use or development allowed by the permit has not yet started;
- or**
- Within 12 months after the permit expiry date, where the development allowed by the permit lawfully started before the permit expired. There is no opportunity to appeal to the Victorian Civil and Administrative Tribunal if the application is made outside of this time.

Applicant Details

Applicant *

NOTE: Please provide details for the applicant. The person you want Council to communicate with about the application.

Note! If the applicant is the owner of the land, it is the responsibility of the applicant to inform the owner of the application.

Name		
Title:	First Name:	Surname:
Organisation (if applicable):		
Postal Address		If it is a P.O. Box, enter the details here
Unit No.:	St. No.:	St. Name:
Suburb/Locality:	State:	Postcode:
As the applicant, I give my consent for my personal name, contact details and signature to be made available on the City's website for the purposes of the <i>Planning and Environment Act 1987</i> and may only be used for those purposes. <input type="radio"/> Yes <input type="radio"/> No		
Signature: (Required)		Date: day / month / year

Contact Details

(If different to the applicant) *

OR

Same as Applicant

Contact person's details		
Title:	First Name:	Surname:
Organisation (if applicable):		
Unit No.:	St. No.:	St. Name:
Suburb/Locality:	State:	Postcode:

Applicant/Contact Details

Please provide at least one contact phone number and an email address *

Business Phone:	Mobile Phone:
Email:	

Owner/Occupier Details

Owner/Occupier *

The person or organisation who owns the land

Where the owner is different from the applicant, provide the details of that person or organisation.

OR


Same as Applicant:

Owner/Occupier details		
Title:	First Name:	Surname:
Organisation (if applicable):		
Unit No.:	St. No.:	St. Name:
Suburb/Locality:	State:	Postcode:
Owner/Occupier's Signature: (Required)		Date: day / month / year

Permit Details

Provide full permit information *

Use/Development and Subdivision information *

Planning Permit No.:	Date Issued:	
Permit Address:		
Suburb/Locality:	State:	Postcode:
Has the use or development approved by the Permit commenced? <input type="radio"/> Yes <input type="radio"/> No		
If the use or development has commenced, what date did it commence?		Date:
If the Permit allowed subdivision, was the application made online via SPEAR? <input type="radio"/> Yes <input type="radio"/> No		
If the use or development has commenced, please describe what has commenced on site (including any demolition) and attach any relevant supporting documents/photos 		

Extension is Required to:

Select all options that apply *

Commence the use

Commence the development

Certify a Plan under the Subdivision Act 1988

Complete the development

Reason for the Request *

Provide reason *

Please describe reasons for why works were not commenced or completed in time, as well as any previous extensions to the permit, any activity undertaken, or costs incurred to proceed with the permit and whether there is any change to the surrounding area which would alter the consideration of the proposal.

Extension Period

Has an extension of time been granted for this permit in the past? Yes No

Extension period being requested:

To commence Years

and/or

to complete Years

Application Fee

1st Request **\$142.20**

2nd or subsequent Request – **50% of original application fee**

Extension of Time Request

\$

Payable on invoicing - Invoice will be sent to nominated email address on lodgement.

Declaration

This form must be signed *



Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

I declare that I am the applicant; and that all the information in this application is true and correct; that I have read the collection statement; and the owner (if not myself) has been notified of the application.

Signature:

Date:

Lodgement

Lodge the completed and signed form with all documents with:

Mail:
Moira Shire Council
PO Box 578
COBRAM VIC 3644

In Person:
44 Station Street
COBRAM VIC 3644

Email:
info@moira.vic.gov.au

Telephone: Planning Department (03) 5871 9222
Email: info@moira.vic.gov.au
Website: www.moira.vic.gov.au

For more help or information:

Please Note:

1. You must be the owner or occupier of the land to apply for an Extension of Time to a planning permit. If you are not the owner or occupier, the Responsible Authority will not make a decision until you provide written consent from the owner or occupier.
2. This form sets out the standard information required for Extension of Time applications. Additional information may be required to process your request by the planning officer after lodgement.
3. Sufficient justification for an extension must be provided to the Responsible Authority to assess your request. Additional information which may give reason for the request should be attached.
4. When assessing an Extension of Time to a Planning Permit, the Responsible Authority may rightly consider:
 - a) Whether there has been a change of planning policy.
 - b) Whether the landowner is seeking to "warehouse" the permit.
 - c) Intervening circumstances as bearing upon grant or refusal.
 - d) The total elapse of time.
 - e) Whether the limit originally imposed was adequate.
 - f) The economic burden imposed on the landowner by the permit.
 - g) The probability of a permit issuing should a fresh application be made.

Collection Statement

Collection Statement

Your application and the personal information requested on this form is being collected by Moira Shire Council for the purposes of the planning process as set out in the Planning and Environment Act 1987.

If the personal information is not provided in your application it may result in the application not being accepted, lapsing or being refused.

The personal information will be used for the following purposes:

- correspond with you about your planning permit application
- if necessary, notify affected parties who may wish to inspect your application, this may include, placing a notice of application on the subject site, sending a notice of application by post or on-line
- for any other directly related, or reasonably related purposes.

The information you provide will be made available:

- on-line on Council's website commencing from public notice of the application until the application process has concluded
- on Council's Planning Permit Application register
- to any person who may wish to inspect your application until the application process has concluded, including any review at the Victorian Civil and Administrative Tribunal
- to relevant officers within Council and other pertinent Government agencies directly involved in the Planning process
- to persons accessing information in accordance with the Public Records Act 1973, Planning and Environment Act 1987, the Freedom of Information Act 1982 or
- if required by other law.

You must not submit any personal information or copyright material of third parties without their informed consent. By submitting the material, you agree that the use of the material as detailed above does not breach any third party's right to privacy and copyright.

You can find out more about how we protect your information by viewing our Privacy Statement on our website www.moira.vic.gov.au. If you wish to access or alter any of the personal information you have provided, please contact Council (03) 5871 9222 or email info@moira.vic.gov.au