

# Keeping of Animals Application/Renewal for a Permit



## Applicant's Details

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Pension Number (Health Care Card excluded): \_\_\_\_\_

I wish to apply for a permit to house additional animals, in accordance with *Moirā Shire Council's Community Amenity Local Law 2023, Part 6*.

Number of animals kept at property:

Dogs \_\_\_\_\_ Cats \_\_\_\_\_ Other (Type) \_\_\_\_\_ Total \_\_\_\_\_

Are all owned dogs/cats currently registered? Yes  No

Are all owned animals de-sexed? Yes  No

How will the animals be housed? \_\_\_\_\_

Are you the owner of the property? Yes  No  If No - list owner's details below

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

A copy of the relevant section from the Moira Shire Council's Community Amenity Local Law 2023, Part 6 is enclosed. Please read it thoroughly and ensure you comply with all requirements. Keeping of Animal permits are to be renewed annually.

### Please attach the following:

- Written consent must be obtained from all adjoining neighbours. A consent form for your neighbour's to sign is provided with this application form.
- If you are not the registered owner of the property, then written consent must be provided by the current registered owner and submitted with this application.
- Application fee – Please see the fee schedule





Fee Schedule (Fees are subject to change 1 July each year)				
Office Use	Title of fee	Amount	Explanation	Total
208 Standard 254 Pensioner (New application – Includes both application fee and permit fee)	Application Fee	\$70.00	Only applies for a new application. Does not apply to applications for renewal.	
209 (Renewal)	Permit Fee	\$119.00	Permit Fee. Applies to new applications and renewals.	
255 (Renewal Pension)	Permit Fee	\$59.00		

*\*Fees may be waived for applicants that are fostering animals for Moira Shire Council pound\**

### PAYMENT METHODS

**IN PERSON** at Council Offices in Cobram and Yarrawonga. EFTPOS facilities available.

**PHONE** council during business hours. Monday to Friday 9am to 4.30pm. Please have your credit card ready and a copy of this form.

**MAIL** cheque or money orders, made payable to 'Moira Shire Council' to PO Box 578 Cobram VIC 3643.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Note: This form must be completed in full and submitted with all the requirements prior to the permit being processed/issued. Incomplete applications will be denied.**

**Collection Statement:** Moira Shire Council is collecting information on this form for the administration of your request. The information is required pursuant to the provisions of the Domestic Animals Act 1994 and associated Council Local Law. The information collected will be used for the purpose it was collected and/or a directly related purpose. The information may be disclosed to other organisations if required by legislation. If you do not provide the information required, we will not be able to process your application. You can find out more about how we use and protect your information by viewing our Privacy Statement on our website [www.moira.vic.gov.au](http://www.moira.vic.gov.au)

**Moira Shire Council**  
ABN: 20 538 141 700  
Post: PO Box 578, Cobram, Vic 3643

**Cobram Administration Centre:**  
44 Station Street, Cobram  
**Yarrawonga Service Centre:**  
100 Belmore Street, Yarrawonga

**Phone:** 03 5871 9222  
**Fax:** 03 5872 1567  
**NRS:** 133 677

**Email:** [info@moira.vic.gov.au](mailto:info@moira.vic.gov.au)  
[moira.vic.gov.au](http://moira.vic.gov.au)



## **PART 6 – KEEPING OF ANIMALS**

### **6.1 Animals, birds and poultry**

- a) A person must not, without a permit, keep any livestock, birds (including pigeons), poultry, fowl hen or song bird on any property in a residential area.
- b) A person must not allow to remain on property any noisy animal, bird (including pigeons), or poultry which in the opinion of an authorised officer may cause or creates a nuisance to any person residing in the neighbourhood.
- c) A person must not keep pigeons on land other than in a pigeon loft constructed to Council's requirements.
- d) Except on land in a rural area, an owner or occupier of land shall not keep:
  - (i) a rooster;
  - (ii) a goose or gander;
  - (iii) a turkey; or
  - (iv) a peacock or peahen.

### **6.2 Dogs**

- a) A person must not, without a permit, keep more than two dogs on a property in a residential area or commercial area, or on a property in a rural area which is less than five hectares.
- b) No dog shall be housed or confined in an enclosure or tethered at a lesser distance than 5 metres from any dwelling on an adjoining property, and such enclosure shall comprise an area of not less than ten square metres in respect of each dog being confined.

### **6.3 Cats**

- a) A person must not, without a permit, keep more than two cats on a property in a residential area or commercial area, or on a property in rural area which is less than five hectares.
- b) No person shall keep or allow to be kept a cat which in the opinion of an authorised officer causes a nuisance or damage to any person, a property or the environment.

### **6.4 Poultry**

- a) A person must not keep on a property in a residential area or commercial area a number of fowl hens greater than ten mature birds.
- b) An owner or occupier of land where poultry is kept, must keep that poultry in a poultry house which is:
  - (i) at least 20metres from the property frontage;
  - (ii) at least 3metres from any other street or road; and
  - (iii) at least 12metres from any dwelling whether on the same or adjoining property, and an enclosed run attached to a poultry house must also comply with this requirement.

- c) A poultry house shall consist of a minimum floor area of five square metres to house ten fowls.
- d) An owner or occupier of land on which a poultry house is located must ensure that it has:
  - (i) a location on ground which is well drained;
  - (ii) weatherproof walls of approved materials, provided that wire netting may be used in a portion of one wall;
  - (iii) a weatherproof roof of approved materials; and
  - (iv) a wall height of not more than 2.1 metres.

*NOTE: The provisions of this Part referring to poultry do not apply to any commercial poultry farm.*

## **6.5 Vermin control**

- a) The owner or occupier of a property shall keep the area of land within two metres of a poultry house, pigeon loft, bird cage or enclosure free from all dry grass, weeds, waste and other materials capable of harbouring vermin.
- b) A person must not keep on any property where poultry or birds are kept, any food for their consumption unless such food is kept in vermin-proof receptacles or buildings.

## **6.6 Cleanliness**

- a) The owner or occupier of a property shall cause every poultry house, pigeon loft, bird cage or enclosure, to be thoroughly cleansed as often as may be necessary and shall keep the same in a clean and sanitary condition at all times.
- b) An owner or occupier of land where animals, birds or poultry are kept, must remove droppings and waste from any such animal, bird or poultry from time to time or as frequently as may be directed by an authorised officer so as not to cause a nuisance or offensive conditions.

## **6.7 Horses**

- a) A person must not, without a permit, keep any horse on a property in a residential area or commercial area.
- b) A permit to keep a horse on any property in a residential area or commercial area shall not be considered unless the property concerned:
  - (i) is of an area of not less than 500 square metres;
  - (ii) has an adequate water supply; and
  - (iii) is securely fenced on all sides.
- c) A permit for the keeping of a horse on any property in a residential area or commercial area will be assessed taking into consideration:
  - (i) the zoning of the land;
  - (ii) the proximity of adjoining properties;
  - (iii) the amenity of the area;
  - (iv) the likely effects on adjoining owners;
  - (v) the adequacy of shedding and fencing; and
  - (vi) any other matters relevant to the circumstances associated with the application.

- d) Prior to the assessment of an application for a permit under this clause, the applicant must advise all adjoining owners and occupiers of the application in writing and of the fact that they may make written comments on the application to Council within 14 days of the advice of the application and provide evidence to Council of such notification.
- e) In assessing an application for a permit as required by sub-clause 6.7(a), Council must take into consideration the views expressed in writing by any adjoining landowners or occupiers.

## **6.8 Control of disease**

The owner or occupier of a property on which there is kept any animal, bird, or poultry, where the animal, bird or poultry develops any contagious or infectious disease which is or is likely to be injurious to any human being or other animal, that person shall obtain treatment from a qualified Veterinarian or destroy the animal, bird or poultry and properly dispose of the matter to the satisfaction of an authorised officer.

## **6.9 Animal excrement**

- a) A person in charge of an animal must not allow any part of the animal's excrement to remain on a road or on Council land.

A person in charge of an animal must carry a suitable receptacle for the removal of that animal's excrement from a road or Council land.

## ADJOINING NEIGHBOUR CONSENT FORM

I/We (neighbour's name): \_\_\_\_\_

Of (neighbour's address): \_\_\_\_\_

Have no objection to (applicant's name): \_\_\_\_\_

Permanently housing: Total Number of Dogs \_\_\_\_ Total Number of Cats \_\_\_\_

Other Animal & number of animals \_\_\_\_\_

At their property at: \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

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Of (neighbour's address): \_\_\_\_\_

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